

The Westhope School Board met in regular session November 15, 2017. President Chuck Kveum called the meeting to order at 7:03 a.m. Present: Danen Lodoen, Ben Cartwright, Liz Tofteland, Ken Radtke, Jen Lodoen, and Lyndsi Engstrom by phone. Also present: Superintendent Martin Bratrud, Business Manager Sheri Jespersen, Elementary Principal Terri Lundberg, Layne Fluhrer, Athletic Director. Ginny Heth, The Standard.

Tofteland moved to approve the agenda, seconded by D. Lodoen, Motion Carried Unanimously (MCU).

Tofteland moved to approve minutes from October 18, 2017, seconded by J. Lodoen. MCU

J. Lodoen moved to pay General Fund bills of \$70,292.10, Building Fund Bills of \$21,143.74, Activity Fund bills of \$22,934.92 and Hot Lunch Fund bills of \$13,309.90, seconded by Radtke. MCU

Cartwright moved to approve the Financial Report, seconded by D. Lodoen. MCU

**Elem Principal's Report:**

Elementary Principal Terri Lundberg reported that the elementary has a student teacher observing the classes in the elementary. Kids are working on surveys in grades 4-6.

**Old Business:**

No Old Business

**New Business:**

The next regular meeting will be Wednesday, December 20, 2017 at 7:00 a.m.

Jespersen presented the 2016-2017 Lervick and Johnson Audit, Radtke made the motion to approve the 2016-2017 Audit, seconded by Cartwright. MCU

President Chuck Kveum presented the compiled Superintendent Evaluations and shared comments. **All 6** standards were satisfactory. Tofteland made the motion to approve all 6 standards satisfactory, seconded by Radtke. Roll Call Vote: Tofteland-YES, Cartwright-YES, D. Lodoen-YES, Radtke-YES, J. Lodoen-YES, Engstrom-YES, Kveum-Yes.

Supt. Bratrud reviewed with board the Building Committee reports.

J. Lodoen made the motion to approve the following policies;  
Federal Fiscal Compliance---Descriptor Code: HBAA  
Graduation Exercises---Descriptor Code: GDB  
Student Publications & Freedom of Expression---Descriptor Code: FGDD  
Student Prayer During Non-Instructional Time---Descriptor Code: FGBB  
Student Assemblies---Descriptor Code: FFG

Extra Curricular Participation Requirements---Descriptor Code: FFE  
Student Alcohol & Other Use/Abuse---Descriptor Code: FFA  
District Goals & Objective---Descriptor Code: AAB  
Seconded by Tofteland, MCU.

**Business Manager's Report:**

Jespersen asked board if she could set up a auto pay with Food Services of America to save 2% on each invoice. D. Lodoen made the motion to accept that, seconded by Radtke, MCU.

Jespersen shared with the board the costs and benefits we would receive adding an EAP (Employee Assistance Program) for our employees as a benefit. We will continue to look at those options further with employee input. Jespersen informed board that the Culture Committee is setting up Christmas Party and Secret Santa it was a nice to change to have that in someone else's hands this year.

President Kveum mentioned that while at NDSB convention he saw the Jespersen had received a Bronze, Silver, and Gold Medallion award last year at the ND School Business Managers Convention for the extra things Business Managers do. The board congratulated Jespersen, she thanked them all.

**Superintendent's Report:**

Supt. Bratrud shared the Attendance report with the board, we are up 1 child in 1<sup>st</sup> grade. Supt. Bratrud told the board that the NDSBA conference was great! Biggest take away's from conference: Supt. As CMO-Chief Morale Officer, Sheri received a Business Manager Award that should be formally recognized with our Board, Next School Biennium School Finance: Not a lot of talk yet, conventional wisdom is that it will remain flat, but not certain. November Morale Activity will be Frozen Turkey Bowling, prizes to the top team, the Board is welcome to enter a team. Competition will be November 22<sup>nd</sup> at 2:30 pm. Supt. Bratrud shared the CTE visit, report and Action plan. He also mentioned Ben Sharkey's Fellowship!

Tofteland and Engstrom also mentioned the conference and the many learning ideas that Tofteland visited and would like to see added to our wish list.

No further business. Meeting adjourned at 8:42 a.m.

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Sheri Jespersen, Business Manager

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Chuck Kveum, Board President