

The Westhope School Board met in special session June, 4 2018. President Chuck Kveum called the meeting to order at 7:01 a.m. Present: Ken Radtke, Ben Cartwright, Liz Tofteland, Danen Lodoen, Lyndsi Engstrom and Jennie Lodoen. Also present: Superintendent Martin Bratrud and Rachel Bruner via phone.

**New Business:**

B. Cartwright made the motion to approve the agenda, seconded by L. Engstrom (Motion Carried Unanimously) MCU

L. Tofteland made motion to recommend to approve a letter of reprimand for Business Manager, portions of which may be held in executive session pursuant to NDCC 44-04-19.2 (1) to discuss information protected by NDCC 44-04-18.1 relating to confidential personal information of an employee, seconded by D. Lodoen. MCU

J. Lodoen made a motion to enter executive session for discussion on agenda item A. seconded by K. Radtke. MCU

Board went into executive session at 7:09 and was recorded by B. Cartwright and a copy of the recording is on file at the Westhope Public School Office. Discussion was held and the board left executive session at 8:32 am.

In open session a roll call vote of the motion regarding the reprimand of the Business Manager was taken. B. Cartright Aye, L. Engstrom Aye, J. Lodoen Nay, K. Radtke Aye, D. Lodoen Nay, L. Tofteland Nay, C. Kveum Aye. Motion carried 4-3. A signed copy of the reprimand will be placed in the Business Manager's personnel file and will be deemed confidential and not available to open record pursuant to NDCC 44-04-18.1.

No further business. Meeting adjourned at 8:41 a.m.

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Martin Bratrud, Superintendent

Charles Kveum, Board President

These minutes are unapproved, and as such, subject to revision or correction.